

Reference No. _____

UTM(PS)-02/93 (Pind. 1/2005/1/2007)



**SCHOOL OF GRADUATE STUDIES
UNIVERSITI TEKNOLOGI MALAYSIA
81310 UTM SKUDAI, JOHOR
MALAYSIA**

TELEPHONE: (+6) 07-5537790/37814/37891 FAX: (+6) 07-5537800

**APPLICATION FOR ADMISSION TO POSTGRADUATE STUDY
SESSION* _____ SEMESTER* I (JULY) / II (DECEMBER)**

AFFIX
RECENT
PASSPORT
SIZED
PHOTOGRAPH

- NOTES:**
1. Please provide all information requested and ensure that testimonials, transcripts and other supporting documents are submitted together with this form.
 2. The application form and all documents must be submitted in **TWO (2) sets**.
 3. Please read the **Important Notes to Applicants** at the end of this form.

A. PERSONAL DATA

Full Name As In Passport/Identity Card (IN BLOCK LETTERS)		
Correspondence Address:		
Permanent Address (If different from above):		
Telephone:	Mobile Phone:	Email :
Country of Birth:	Date of Birth: (Day/Month/Year)	IC (Malaysian) / Passport No (International):
Nationality:	Sex <input type="checkbox"/> M <input type="checkbox"/> F	Religion:
Do you suffer from any form of disease/physical or other disability: If YES , please specify:		

B. STUDY INFORMATION

Level of Study:	Master <input type="checkbox"/>	Ph.D <input type="checkbox"/>	Eng. Doc <input type="checkbox"/>
Name of Programme:	Faculty:		
Type of Study:	Mainstream (<i>Perdana</i>) <input type="checkbox"/>	Special (<i>Khas</i>) <input type="checkbox"/>	Off Campus (<i>Pesisir</i>) <input type="checkbox"/> Pelase specify: _____
Mode of Study:	Taught Course <input type="checkbox"/>	Taught Course & Research <input type="checkbox"/>	Research <input type="checkbox"/>
Campus :	Skudai <input type="checkbox"/>	Kuala Lumpur <input type="checkbox"/>	Others <input type="checkbox"/> Pelase specify: _____
Form of Registration:	Full Time <input type="checkbox"/>	Part Time <input type="checkbox"/>	
Title of Research (by research programme): _____ _____			
Proposed Supervisor : _____			

C. ACADEMIC ACHIEVEMENT

(Please attach certified copy of your certificate/diplomas/degrees and transcripts)

HIGHER DEGREE QUALIFICATION					
NAME OF INSTITUTION OF HIGHER LEARNING / UNIVERSITY	YEAR OF STUDY		NAME OF DEGREE/DIPLOMA	DATE OF AWARD/ COMPLETION	CLASS OF HONOURS / CGPA
	FROM	TO			

ENGLISH LANGUAGE PROFICIENCY**					
English: Written	Excellent	<input type="checkbox"/>	Oral:	Excellent	<input type="checkbox"/>
	Good	<input type="checkbox"/>		Good	<input type="checkbox"/>
	Fair	<input type="checkbox"/>		Fair	<input type="checkbox"/>
**Please provide evidence of any English Language qualifications : (e.g. score points of TOEFL/IELTS/MUET)					

D. WORK EXPERIENCE (INCLUDING PRESENT JOB)

POSITION	PERIOD OF EMPLOYMENT		NAME & ADDRESS OF EMPLOYER	RESPONSIBILITY
	FROM	TO		

E. FINANCIAL SUPPORT

Please indicate means of Financial Support :	
a) Self - Sponsored	<input type="checkbox"/>
*b) Employer - Sponsored	<input type="checkbox"/>
*c) Others (Please state)	<input type="checkbox"/>
* Please provide Letter of Sponsorship.	

F. REFEREES

Give names and addresses of two senior persons acquainted with your academic work that you have asked to write on your behalf indicating your academic fitness and general suitability to undertake the course for which you are applying.

	(i)	(ii)
NAME:		
OFFICE ADDRESS:		
OCCUPATION/POSITION:		
TELEPHONE/FAX NO.:		
E-MAIL:		

G. DECLARATION

I certify that all information given in this application form is correct. I agree to the condition that the University has the right to reject this application, to withdraw the offer of admission or to terminate my study if any information given is found to be incorrect. I also undertake to observe and ensure payment of all fees and other liabilities.

.....
Date

.....
Signature

IMPORTANT NOTES TO APPLICANTS

- Please complete this Application Form, enclose all the required documents in **TWO SETS** and send them to:

**DEAN
SCHOOL OF GRADUATE STUDIES
UNIVERSITI TEKNOLOGI MALAYSIA
81310 UTM SKUDAI
JOHOR
MALAYSIA**

- Please attach a copy of the offer letter for sponsored student.
- If the application is intended for a Master's or PhD degree by research, you are required to prepare a brief research proposal (about 3-5 pages) and submit it together with the application form. The proposal should contain the following items:

Title

Chapter 1

Introduction

- Background of the problem
- Statement of the problem & Objectives of the study
- Significance & Scope of the study

Chapter 2

Literature Review

- Review relevant research to provide rationale for your work
- Present unanswered questions, untried method
- Findings of others you are challenging or extending

Chapter 3

Research Methodology

- Research Design & Procedure
- Operational Framework
- Subjects or data sources
- Research Plan & Schedule

Chapter 4

Expected Findings and Summary

List of References

- Incomplete application form or if the application is not attached by certified true copies of the candidate's Degree/Diplomas/Certificates and transcripts shall be considered null and void.
- If you are on employment, please obtain a release letter from the current job or a permission to register as postgraduate student at UTM.
- Please attach a processing fee of **RM20.00** for Malaysian applicants and **USD30.00** for international applicants in either a Bank Draft or Cashier's Order mode, payable to "**BENDAHARI, UNIVERSITI TEKNOLOGI MALAYSIA**".
- Decision by the Selection Committee is final.

UNIVERSITI TEKNOLOGI MALAYSIA
Application For Admission to a Postgraduate Programme
 Semester* _____ Session* _____

REFEREE FORM

SECTION A (To be completed by the Applicant)

The applicant is required to fill Section A only and send to each of Referee. (One of them should be an academician who is able to provide the applicant's academic record).

Please take note that the University will not consider applications without the Referee Forms duly completed.

Name (In block capitals to match your Application Form):

_____ Passport: _____

Address: _____

Programme applied**: Postgraduate Diploma/Master/Doctoral

Specialisation: _____

Short statement of your proposed course of research. If applicable:

Signature: _____ Date: _____

SECTION B (To be completed by the Referee)

We would be grateful if you could fill in the information as required below and send the completed Referee Form should be sent (by air mail, if appropriate) **direct** to the **DEAN, SCHOOL OF GRADUATE STUDIES, UNIVERSITI TEKNOLOGI MALAYSIA, 81310 UTM SKUDAI, JOHOR, MALAYSIA**. This document will be treated in strictest confidence by the University.

Name of Referee (In block capitals): _____

Designation/Appointment: _____

Address: _____

1. State your relationship with the applicant:

2. How long have you known the applicant?

* *To be filled by the applicant*

** *Delete if not relevant*

3. State your views regarding the applicant:

a) Attitude and personality: _____

b) Dedication and initiative: _____

c) Academic ability: _____

d) Potential to succeed: _____

Other Comments: _____

4. Please give your evaluation on the applicant's ability to succeed in the programme application (if the Applicant's native tongue is neither English nor Bahasa Melayu would you please give your comments on the Applicant's standard of proficiency in either language).

Signature: _____

Date: _____